

# Wilmington Public Libraries

## Borrowing Policies

Materials	Length of Loan	Overdue Fines
Books	3 Weeks	.25 ¢ per day
Paperbacks	3 weeks	.10 ¢ per day
Current Best Sellers	3 Weeks	.25 ¢ per day
Children's Books	3 Weeks	.10 ¢ per day
<b>AV Material</b>		
Audio Books (max. of 10)	3 Weeks	.25 ¢ per day
DVDs (max. of 10)	7 Days	.25 ¢ per day
VHS (max. of 10)	3 Weeks	.25 ¢ per day
Music CDs (max. of 10)	3 Weeks	.25 ¢ per day
EBooks/eAudio/eVideos (max. of 7 total)**	Patron Choice	N/A

**Renew items** by going to <http://dlc.lib.de.us/> and Log In to your account or by calling 302-571-7400.

\*\*eBooks/eAudio/eVideos: renewals and returns are device or format specific.

## General Policies

- Adult cardholder account must be in good standing to issue a juvenile card.
- Patrons must be 18 or older to borrow any AV materials.
- Patrons with a Non-Resident Status (transitional housing) cannot borrow any AV materials and are limited to checking out a total of 2 books for 3 week.
- Fines of \$5.01 or more will prohibit the borrowing of library materials and the use of library computers.
- Reference Librarians are available on the 1<sup>st</sup> Floor to assist you and place items on hold. They can also be reached at 302-571-7416.
- Patrons may renew materials up to three times. (\*Exceptions – items that have holds on them, New DVDs – No Renewals).
- After the 6 month New Card status, Library cards will need to be renewed, in person, annually.

## New Library Card:

As a new adult patron of the Wilmington Library you will have the privilege to borrow up to 12 items at any given time.

- Only 3 of the 12 may be DVDs
- Only 3 of the 12 may be Books on Cassette or CD
- Only 3 of the 12 may be Music CDs
- Only 3 of the 12 may be VHS
- Only have 5 holds at once
- You may have 7 eBook/eAudio/eVideo checkouts in addition to your 12 physical items.

After 6 months, your card will be changed to a permanent card if you meet the following conditions: **Have a zero balance of fines and no items overdue, lost, or claimed returned.** When your card is changed to permanent, you will be permitted to borrow up to 99 items, 10 of which can be DVDs.

- ❖ **Children's library cards:** New cards can only check out 12 items at any given time. After 6 months, children may check out up to 99 items. No DVDs may be checked out from the Wilmington Library on a children's card.

Wilmington Library 10 <sup>th</sup> & Market Sts. 302-571-7400	Hours of Operation:	Monday-Wednesday: 9:30 am to 8:00 pm Thursday: 9:30 am to 5:00 pm Friday & Saturday: 9:00 am to 5:00 pm * Technology Center closes 15 minutes earlier.
North Wilmington Library 3400 N. Market St. 302-761-4290	Hours of Operation:	Monday – Wednesday: 11:30 am to 8:00 pm Thursday: 11:30 am to 5:00 pm Friday & Saturday: 11:30 am to 4:00 pm