

3D PRINTING REQUEST FORM

The 3D Printer is a device that prints 3-dimensional objects using corn-based PLA filament. It supports classroom assignments and personal creativity. To create objects for printing either use 3D modeling software available on the computers or download files from thingiverse.com. Please create your object before submitting form.



BASIC INFORMATION:

Name: _____

Library Card #: _____

CONTACT INFORMATION:

Email: _____

Phone: (_____) _____

ITEM INFORMATION:

Color is based upon availability.

Number of Objects: _____

File Name: _____

____ I have read the policies and agree to abide by them.

Bring this completed form, file on disk/thumb drive, and your email information to the library.

You will receive an email when your item is ready for pick up.

Questions? Contact us at:

POLICY:

1. Staff review and prepare all project files, so please submit appropriate objects. No guns, gun parts, or salacious objects.
2. Items must adhere to copyright restrictions.
3. Only one job may be submitted at a time.
4. Jobs that require multiple printing of components may drop in queue position.
5. We can't promise specific colors will be available.
6. Please allow up to 5 business days to have objects printed.
7. You will be notified when objects are ready to be picked up. Items not picked up will become the property of the library after two weeks.
8. You must clean your own rafts and supports.
9. File must be able to print in 5 hours or less.
10. Must have a library card in good standing to use this service.
11. These rules may change at any time.

For staff use only:

Date Order Received: _____

Date Completed: _____

Patron Notified: _____

